



To

Scrutiny Co-ordination Committee

22nd July, 2009

Subject

Scrutiny Board Work Programmes

1 Purpose of the Note

- 1.1 To inform the Committee of the content of the Scrutiny Boards' initial work programmes for the current year.

2 Recommendations

- 2.1 The Committee is recommended:-

- a) to consider the Scrutiny Boards' initial work programmes and decide whether any amendments are necessary in order to ensure that their time is used efficiently and that the potential for duplication of effort is minimised.
- b) to urge all Boards to scope the topics included in their work programmes.

3 Information/Background

- 3.1 The Council's Constitution places the responsibility on each Scrutiny Board to set its own work programme. However, the Constitution also requires your Committee to consider the work programmes of the Boards to ensure that their time is used efficiently and that the potential for duplication of effort is minimised.
- 3.2 Each Board has now decided its initial work programme (these will be developed further as time goes on) and the details of all of these are shown in the Appendix to this note.
- 3.3 The Committee needs to satisfy itself that overall the work programmes represent an efficient use of the Scrutiny Boards' time.
- 3.4 To reinforce the need for Boards to use their time efficiently, the Committee also needs to emphasise to the Boards that they should scope the topics included in their work programmes, so that they are clear about the reasons for considering them and about the outcomes they expect to achieve.

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SCRUTINY BOARD 1

WORK PROGRAMME 2009 / 2010
(as at 8th July, 2009)

<u>27th May, 2009</u>	<u>10th June, 2009</u>	<u>8th July, 2009</u>	<u>5th August, 2009</u>	<u>23rd September, 2009</u>
Informal meeting - work programme planning	ICT Strategy update Informal meeting: - work programme planning	Nurse-led sickness absence reporting (pilot) – progress report Note re Board's new remit	Sickness absence – 2008/9 outturn Housing Benefits Service -annual report Legal Services restructuring stage 2 Audit Sub Group Annual Report	Informal meeting: - discussion with managers (sickness absence) - plan for Community Safety Partnership discussion in October

<u>21st October, 2009</u>	<u>18th November, 2009</u>	<u>16th December, 2009</u>	<u>27th January, 2010</u>	<u>24th February, 2010</u>
Procurement discussion???? ??ICT Strategy ??Members' support ?? Community Safety Partnership discussion Discussion with Coventry Partnership Theme Group: - Equalities and Community Cohesion	Housing Benefits Service – half-yearly report Revenues Service – half-yearly report			

<u>24th March, 2010</u>	<u>21st April, 2010</u>	<u>Other issues – dates to be allocated</u>		
		Sickness absence quarterly reports Agency workers statistics People Management Framework refresh Workforce profile statistics Procurement Strategy Customer Services Strategy		

Scrutiny Board 2 (Children, Learning & Young People) Work Programme

(Draft as 17th June 09)

17th June 2009

- 16-19 / Transfer of responsibility from LSC

15th July 2009

- LACES – PEPs
- DVA

9th September 2009

- Cabinet Member Portfolio Priorities
- CM q&a
- Children & Young Peoples Partnership (Re Scruco Cov P'ship)

30th September 2009

- Primary Curriculum Revisions (Rose Review) –
- Report back of Children's Transport Review Group

4th November 2009

- "Safeguarding" meeting – including partner agencies
- LSCB annual report

25th November 2009

- CYP Performance Meeting
- Incl. PEPs, LAC performance

6th January 2010

- Services for Disabled Children
- Short Breaks Review

3rd February 2010

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3rd March 2010

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31st March 2010

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28th April 2010

- Safeguarding

Items Date to be confirmed

- (Note - APA / Inspection timetable)
- Extended Schools
- Early Years
- Emergency closures (ref pandemic flu)
- Peri-natal mortality
- CYP at risk of exclusion
- Workforce development
- Teenage Pregnancy "Respect Yourself"
- Note – Member Seminar being arranged re Teenage Pregnancy "Respect Yourself Agenda" - **22 July**
- Note – Joint meeting with SB4 on Health Visitor services **29th July **
- Note - possible joint work on obesity

**Scrutiny Board 3 (City Development, City Services, Climate Change, Sustainability & Housing)
Work Programme 2009/2010**

Correct as of 13th July 2009

24th June

- Core Strategy

22nd July 2009

- Asset management – development of a community asset transfer policy
- Carbon Management Plan
- Ironmonger Square
- Hearsall Common – Response to Petition to Voluntarily Register as a Village Green

2nd September 2009

- NI 154/155
- Homefinder
- Primelines Part 1
- Car Parking Strategy
- Parking enforcement review

7th October 2009

- City Centre Master Plan
- Coventry Partnership Themes
- Primelines Part 1

4th November 2009

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2nd December 2009

- Regulatory Services Peer Challenge
- Primelines Part 2

13th January 2010

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10th February 2010

- Climate Change Strategy

10th March 2010

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7th April 2010

-

21st April 2010

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Issues identified, date to be confirmed

Worklessness

Asset Management – development of a performance management framework

Air Quality Management

Coventry Best for Business

Homelessness

Homefinder Spring 2010 review

Transport costs for adults, children and meals on wheels

Carbon Reduction Commitment

Local Area Carbon Management Plan (LACMP)

Waste Strategy Update

Environmental Health Enforcement

Scrutiny Board 4 Work Programme 2009/2010

(correct as 9th July 2009)

3 rd June (formal followed by informal)
<ul style="list-style-type: none"> - Premature Deaths / Fuel Poverty - West Midlands Health Scrutiny Committee - Community Services Presentation / Work Programme discussion
1 st July 2009
<ul style="list-style-type: none"> - Dignity Champions - Smoking Cessation Services
29 th July 2009
<ul style="list-style-type: none"> - Joint Director of Public Health Annual Report - Smoking Cessation Services
16 th September 2009 – NOTE: Venue Caludon Centre, Walsgrave Site
<ul style="list-style-type: none"> - Coventry & Warwickshire Partnership Trust, - Future of the Caludon Centre (including tour of facilities) - Community Mental Health Services - Dementia, future demand for services
14 th October 2009
<ul style="list-style-type: none"> - JSNA - PSI review report back
11 th November 2009
<ul style="list-style-type: none"> - Annual Performance Assessment - Social Care Transport / Meals on Wheels costs
9 th December 2009
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20 th January 2010 – NOTE: CX Q&A – dedicated meeting
<ul style="list-style-type: none"> - Chief Executives of - NHS Coventry - University Hospitals Coventry & Warwickshire - Coventry & Warwickshire Partnership Trust - West Midlands Ambulance Service
17 th February 2010
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17 th March 2010
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14 th April 2010
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Issues Date To Be Confirmed
<ul style="list-style-type: none"> - University Hospitals Coventry & Warwickshire – Foundation Trust application - LINK – performance management - Health Visitor Review - Flu planning / preparation
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